



Southern Seven Health Department
Administrative Office

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BOARD OF HEALTH MEETING
Clinic Classroom, Building B | 37 Rustic Campus Dr, Ullin
Thursday, August 24, 2023 | 6:30 p.m.

REVISEDAGENDA

- I. Call to Order, Open Meetings Compliance, Quorum Check
- II. Roll Call
- III. Review and Approval of Minutes
 - a. Regular Meeting Minutes from 06/22/2023
- IV. CLOSED EXECUTIVE SESSION due to Pending Litigation - *Motion to Approve*
- V. OPEN SESSION - *Motion to Approve*
- VI. Administrator's and Director's Reports
 - a. Executive Director, Rhonda Andrews-Ray
 - i. Grants & Funding
 - ii. Contracts & Leases
 1. Egyptian School - *Motion to Approve*
 2. Pope County School - *Motion to Approve*
 3. LEHP Contract Supervision with Jackson County - *Motion to Approve*
 - iii. Updates
 - b. Financial Administrator, Sarah Goddard
 - i. Public Health Financial Statements - *Motion to Approve*
 - ii. Head Start Financial Statements - *Motion to Approve*
 - iii. Head Start In-Kind Report - *Motion to Approve*
 - iv. Credit Card Reports - *Motion to Approve*



Southern Seven Health Department is an Equal Opportunity Employer and Provider, complies with applicable federal civil rights laws, and does not discriminate on the basis of race, color, national origin, age, disability, or sex.



- v. FY24 Head Start Preliminary Budget - *Motion to Approve*
 - c. Human Resources Administrator, Emily Boyd
 - i. Personnel Action Report - *Motion to Approve*
 - ii. Early Childhood Administrator Evaluation
 - d. Early Childhood Administrator, Jennifer Parks
 - i. Sharon Burris Crossover Member Report - *Motion to Approve*
 - ii. Enrollment/Attendance/Recruitment Update - *Motion to Approve*
 - iii. Grant Updates
 - 1. Continuation Grant - *Motion to Approve*
 - 2. Mass Transit Contract – *Motion to Approve*
 - 3. Health and Safety Supplemental Grant - *Motion to Approve*
 - 4. Reduction Grant
 - 5. COLA Grant
 - 6. PI Grant
 - 7. Program Goals for New 5-Year Grant
 - iv. Updates on Corrective Action Plan and Deficiency Review
 - v. 2023-2024 School Calendar and Program Options - *Motion to Approve*
 - vi. Board of Health Administrative Plan - *Motion to Approve*
 - vii. Head Start Policy and Procedure Updates - *Motion to Approve*
 - viii. Self-Assessment - *Motion to Approve*
 - ix. Significant Incidents
 - x. Information Memorandums and Program Instructions
 - xi. Head Start Screening and Assessment Information
 - e. Director of Nursing, Teresa Wilburn
 - i. Communicable Disease Report
 - f. Health Education Director, Natalie Sawyer
 - i. Program Updates
 - g. Environmental Health Director, Miranda Adams
 - i. Program Updates
- VII. Next Meeting Date: Thursday, October 26, 2023
- VIII. Adjournment