BOARD OF HEALTH MEETING
Clinic Classroom, Building B | 37 Rustic Campus Dr, Ullin
Thursday, August 24, 2023 | 6:30 p.m.

REVISED AGENDA

I. Call to Order, Open Meetings Compliance, Quorum Check

II. Roll Call

III. Review and Approval of Minutes
   a. Regular Meeting Minutes from 06/22/2023

IV. CLOSED EXECUTIVE SESSION due to Pending Litigation - Motion to Approve

V. OPEN SESSION - Motion to Approve

VI. Administrator’s and Director’s Reports
   a. Executive Director, Rhonda Andrews-Ray
      i. Grants & Funding
      ii. Contracts & Leases
         1. Egyptian School - Motion to Approve
         2. Pope County School - Motion to Approve
         3. LEHP Contract Supervision with Jackson County - Motion to Approve
      iii. Updates
   b. Financial Administrator, Sarah Goddard
      i. Public Health Financial Statements - Motion to Approve
      ii. Head Start Financial Statements - Motion to Approve
      iii. Head Start In-Kind Report - Motion to Approve
      iv. Credit Card Reports - Motion to Approve
v. FY24 Head Start Preliminary Budget - Motion to Approve

c. Human Resources Administrator, Emily Boyd
   i. Personnel Action Report - Motion to Approve
   ii. Early Childhood Administrator Evaluation

d. Early Childhood Administrator, Jennifer Parks
   i. Sharon Burris Crossover Member Report - Motion to Approve
   ii. Enrollment/Attendance/Recruitment Update - Motion to Approve
   iii. Grant Updates
      1. Continuation Grant - Motion to Approve
      2. Mass Transit Contract – Motion to Approve
      3. Health and Safety Supplemental Grant - Motion to Approve
      4. Reduction Grant
      5. COLA Grant
      6. PI Grant
      7. Program Goals for New 5-Year Grant
   iv. Updates on Corrective Action Plan and Deficiency Review
   v. 2023-2024 School Calendar and Program Options - Motion to Approve
   vi. Board of Health Administrative Plan - Motion to Approve
   vii. Head Start Policy and Procedure Updates - Motion to Approve
   viii. Self-Assessment - Motion to Approve
   ix. Significant Incidents
   x. Information Memorandums and Program Instructions
   xi. Head Start Screening and Assessment Information

e. Director of Nursing, Teresa Wilburn
   i. Communicable Disease Report

f. Health Education Director, Natalie Sawyer
   i. Program Updates

  g. Environmental Health Director, Miranda Adams
   i. Program Updates

VII. Next Meeting Date: Thursday, October 26, 2023

VIII. Adjournment