



**Southern Seven Head Start/Early Head Start
POLICY COUNCIL ZOOM MEETING
September 20, 2023
9:00 a.m.**

AGENDA

Join Zoom Meeting: <https://us06web.zoom.us/j/83486977954?pwd=CcxbionOJAL3UpFq1Ph4Ub01Nz8f6f.1>
Meeting ID: 834 8697 7954 Passcode: 249564

- Call to Order/Roll Call
- Approval of Minutes
 July 19th, 2023 - *Motion to Approve*
- Unfinished Business
 Deficiency Review Update
 PIR Results
 Program Goals for New Grant Cycle - *Motion to Approve*
 Self-Assessment - *Motion to Approve*
 Jennifer Parks, Early Childhood Administrator
- New Business
 Annual Report - *Motion to Approve*
 Grant Updates (Reduction, COLA, CACFP, & Continuation) - *Motion to Approve*
 “Grow Your Own” Program (Update for New Class)
 Information Memorandums & Program Instruction
 Significant Incidents
 Education Outcomes Report - *Motion to Approve*
 Recognition of Policy Council Members
 Jennifer Parks, Early Childhood Administrator
- Reports
 Personnel Report - *Motion to Approve*
 Hiring Process - *Motion to Approve*
 Job Descriptions - *Motion to Approve*
 Personnel Policy Manual - *Motion to Approve*
 Minimum Wage Requirements
 Emily Boyd, Human Resources Administrator
 Financial Report - *Motion to Approve*
 Preliminary Budget for Continuation Grant - *Motion to Approve*
 Sarah Goddard, Financial Administrator
 Enrollment Report - *Motion to Approve*
 Attendance Report - *Motion to Approve*
 Sharity Gaddis, ERSEA Specialist
 Safety & Transportation Service Areas
 Community Assessment
 Center Updates
 Dona Middleton, Early Childhood Director
- Questions / Concerns / Comments
- Next Meeting Date: October 18th, 2023
- Adjournment