



**Southern Seven Head Start/Early Head Start  
SPECIAL POLICY COUNCIL  
HYBRID MEETING MINUTES  
Administrative Office – Ullin, IL  
October 24, 2024**



**Call to Order**

Nanci called the meeting to order at 1:42 p.m.

**Members Present**

Nanci Berger, Vice Chairperson, Pope Co. CR  
Sharon Burris, Board of Health Crossover Rep.  
Shirley Cook, Alexander Co. PR  
Chelsi Diles, Johnson Co. CR  
Kathy Hutcherson, Massac Co. CR  
Madison Lewis, Massac Co. PR

**Staff Present**

Rhonda Andrews-Ray, Executive Director  
Emily Boyd, Human Resources Administrator  
Sarah Goddard, Financial Administrator  
Dona Middleton, Early Childhood Director  
Robyn Mize, Administrative Secretary  
Jennifer Parks, Early Childhood Administrator

**Roll Call**

Roll call was taken by Robyn Mize. A quorum was declared present.

**New Business**

**Locally Designed Program Option:** Jennifer Parks discussed the Locally Designed Program Option for the Early Head Start Program at Egyptian Early Learning Center. This option will need to be added to the Baseline Grant Application. Madison Lewis made a motion to approve the addition of the Locally Designed Program Option to the Baseline Grant Application. Chelsi Diles seconded. All in favor. Motion carried.

**Questions/Concerns/Comments**

*None*

**Next Meeting Date via Hybrid**

TBA – A Survey Monkey has been emailed to determine the day and time of future Policy Council Meetings.

**Adjournment**

Shirley Cook made a motion to adjourn. Madison Lewis seconded. All in favor. Motion carried. Meeting adjourned at 1:46 p.m.

---

Policy Council Chairperson