



**Southern Seven Health Department/Head Start
POLICY COUNCIL HYBRID MEETING
Administration Building Conference Room
September 23, 2025
9:00 a.m.**

AGENDA

Join Zoom Meeting:

<https://us06web.zoom.us/j/85375455569?pwd=a9EzvktRISwPVk1XRfY7VB2vc5ITrB.1>

Meeting ID: 853 7545 5569

Passcode: 528790

- Call to Order/Roll Call
- Approval of Minutes
July 29 & August 14, 2025 - *Motion to Approve*
- Unfinished & New Business
Self-Assessment - *Motion to Approve*
New Business
CACFP Grant - *Motion to Approve*
Conversion Grant & 2025-26 Program Options - *Motion to Approve*
2024-25 Annual Report - *Motion to Approve*
Locally Designed Program Option - *Motion to Approve*
2024-25 PIR Results - *Motion to Approve*
Board of Health & Policy Council Joint Training
Information Memorandums & Program Instruction
2024-25 Significant Incidents
Recognition of Policy Council Members
Jennifer Parks, Early Childhood Administrator
- Reports
Personnel Report - *Motion to Approve*
Hiring Process - *Motion to Approve*
Job Descriptions - *Motion to Approve*
Rebecca Reed, Human Resources Director
Financial Report - *Motion to Approve*
Budget for the Continuation Grant - *Motion to Approve*
Sarah Goddard, Financial Administrator
Enrollment Report - *Motion to Approve*
Attendance Report - *Motion to Approve*
Recruitment Update
Sharity Gaddis, ERSEA Specialist
Center Updates
Community Assessment Updates - *Motion to Approve*
Dona Middleton, Early Childhood Director
- Questions / Concerns / Comments
- Next Meeting Date: October 28, 2025
- Adjournment