

S7HD – Board of Health
SPECIAL EXECUTIVE COMMITTEE MEETING
Pulaski Clinic Classroom in Ullin
August 12th, 2025
3:00 P.M.

Committee Members Present: Debbie Brown, Treasurer
Sharon Burris, Vice President
Terry Heisner, President (via phone)
Mike Sharp

Committee Members Absent: *None*

S7HD Management Staff: Jennifer Parks, Early Childhood Administrator
Natalie Sawyer, Health Education Director
Rebecca Reed, Human Resources Director
Sarah Goddard, Financial Administrator

Minutes recorded and transcribed by Andrea Mayer, Program Associate.

I. Call to Order/Open Meetings Compliance/Quorum Check

President, Terry Heisner, called the meeting to order at 3:10 p.m. A quorum was declared present. All notices were posted in compliance with the Open Meetings Act.

II. Roll Call for Attendance

III. New Business

a. Rate Change for Private Pay TB Skin Test

Natalie Sawyer and Jennifer Parks discussed a rate increase of TB tests from \$15 to \$20. The Board was asked if they would allow this, as Rhonda had been granted full authority. Executive Members agreed to give Interim's permission, with the agreement that the Board would be updated at the next meeting. Executive Committee asked if moving forward these changes could be discussed on a quarterly and annual basis.

b. Approval to write Supplemental Nutrition Grant for Head Start

Debbie Brown made a motion to approve the writing and submission of the Supplemental Nutrition Grant for Head Start. Sharon Burris seconded. All in favor. Motion carried.

c. Setting Time and Date for Executive Director/Public Health Administrator Interviews

Applications of applicants and a job description were given to the Executive Committee. A motion was made by Debby McKibben to conduct interviews on August 19, 2025 beginning at 9:00. Mike Sharp seconded. All in favor. Motion carried.

IV. Adjournment

Sharon Burris made a motion to adjourn. Mike Sharp seconded. All in favor. Motion carried. Meeting adjourned at 3:41 p.m.