



**Southern Seven Health Department/Head Start
POLICY COUNCIL
ZOOM MEETING MINUTES
August 14, 2025**



Call to Order

Nanci Berger called the meeting to order at 9:09 a.m.

Members Present

Nanci Berger, Chairperson, Pope Co. CR
Sharon Burris, Board of Health Crossover Rep.
Kim Clayton, Pulaski Co. CR
Kathy Hutcherson, Massac Co. CR
Kevin Westall, Union Co. CR

Staff Present

Dona Middleton, Early Childhood Director
Robyn Mize, Administrative Assistant
Jennifer Parks, Early Childhood Administrator
Rebecca Reed, Human Resources Director

Roll Call

Roll call was taken by Robyn Mize. A quorum was declared present.

New Business

Supplemental Nutrition Grant: Jennifer Parks shared information regarding the one-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children & Families. Kevin Westall made a motion to approve the writing and submission of the Supplemental Nutrition Grant. Nanci Berger seconded. All in favor. Motion carried.

Questions/Concerns/Comments

None

Next Meeting Date via Hybrid

The next Policy Council Meeting is scheduled for September 23, 2025.

Adjournment

Kevin Westall made a motion to adjourn. Kim Clayton seconded. All in favor. Motion carried. Meeting adjourned at 9:15 a.m.

Policy Council Chairperson