

S7HD – Board of Health
SPECIAL HIRING COMMITTEE MEETING MINUTES
Vienna Head Start Conference Room
11/10/2025 10:00 A.M.

Committee Members Present: Sharon Burris, Vice President, Massac
Debbie Brown, Treasurer, Pulaski
Sarah Basler, Alexander
Darrick Armstrong, Hardin
Emily Taylor, Johnson
Debby McKibben, Union
Rita McKinley, Pope

Committee Members Absent: *None*

S7HD Management Staff: Natalie Sawyer, Health Education Director, Co-Interim
Rebecca Reed, Human Resources Director

Meeting recorded and transcribed by Andrea Mayer, Program Associate

- I. Call to Order/Open Meetings Compliance**
Vice President, Sharon Burris called the meeting to order at 10:00 a.m.
- II. Roll Call for Attendance**
Roll call was taken by Andrea. A quorum was declared present.
- III. Public Comment**
None.
- IV. Review and Approval of Meeting Minutes**
Rita made a motion to approve the open meeting minutes from 10/30/25. Darrick seconded the motion. All in favor. Motion carried.
- V. Closed Session**
Emily made a motion to enter closed session pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2(c)(3) for the review and approval of closed session minutes and to conduct interviews for the Executive Director position. Debbie seconded. Roll call vote was taken. All in favor. Motion carried.
- VI. Return to Open Session**
Darrick made a motion to return to open session. Emily seconded the motion. Roll call vote was taken. All in favor. Motion carried. No action needed.
- VII. Adjournment**
Debby made a motion to adjourn the meeting. Debbie seconded the motion. All in favor. Motion carried. Meeting adjourned at 11:45 a.m.