



Southern Seven Health Department Board of Health Meeting/General Committee

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37 Rustic Campus Drive, Ullin, IL.
Building B/Clinic Classroom
Thursday, January 29th, 2026
6:30 P.M.

Meeting Access:

Members may attend this meeting remotely via Zoom *only* if a quorum of the Board is physically present at the meeting location and remote attendance is approved by Board vote.

Zoom Meeting ID: 827 1134 1821
Passcode: 872523

Agenda:

- I. **Call to Order - Open Meetings Compliance**
- II. **Roll Call for Attendance/Quorum Check**
- III. **Virtual Attendance** — *Motion to Approve*
- IV. **Review and Approval of Minutes**
 1. Meeting Minutes- September 25, 2025
 2. Meeting Minutes- December 4, 2025
- V. **Public Comment:** An opportunity for public comment will be provided to all those people who are physically present and wish to do so, subject to time parameters will apply.
- VI. **Action Items**
 1. Public Health Financials — *Motion to Approve*
 2. Head Start Financials — *Motion to Approve*
 3. Head Start In-Kind Report — *Motion to Approve*
 4. Credit Card Report — *Motion to Approve*
 5. Personnel Action Report — *Motion to Approve*
 6. Agency Pay Plans — *Motion to Approve*
 7. Agency Organizational Chart — *Motion to Approve*

8. 2026 BOH Schedule of Meetings — *Motion to Approve*
9. Crossover Member Report — *Motion to Approve*
10. Enrollment & Attendance — *Motion to Approve*
11. Resolution to adopt and allocate funds for an outdoor fitness court — *Motion to Approve*
12. Vehicle/Gas Allowance for Executive Director — *Motion to Approve*
13. Head Start 25/26 Selection Criteria — *Motion to Approve*

VII. Reports

1. **Environmental Health Director: Miranda Adams**
Reports & Updates
2. **Health Education Director: Natalie Sawyer**
Reports & Updates
3. **Director of Nursing: Teresa Wilburn**
Reports & Updates
4. **Human Resources Director: Rebecca Reed**
Reports & Updates
5. **Early Childhood: Jennifer Parks**
 - Information Memorandums and Program Instructions
 - Significant Incidents
 - Updates
6. **Financial Administrator: Sarah Goddard**
Reports & Updates
7. **Executive Director: Jennifer Parks**
Reports & Updates

VIII. Closed Session

1. Semi-Annual Review and Determination of Continued Confidentiality of Closed Session Minutes: 5 ILCS 120/2(c)(21) (*General Committee*)
 - a. September 25, 2025
 - b. December 4, 2025
2. Semi-Annual Review and Determination of Continued Confidentiality of Closed Session Minutes: 5 ILCS 120/2(c)(21) (*Special Hiring Committee*)
 - a. October 30, 2025
 - b. November 10, 2025
 - c. November 12, 2025
 - d. December 1, 2025
3. Litigation: 5 ILCS 120/2(c)(11)

IX. Reconvene Business Session

X. New Business

1. Motion to approve the determination of continued confidentiality or release of closed session meeting minutes, as reviewed during the semi-annual closed session review, pursuant to 5 ILCS 120/2(c)(21). (*General Committee*)
2. Motion to approve the determination of continued confidentiality or release of closed session meeting minutes, as reviewed during the semi-annual closed session review, pursuant to 5 ILCS 120/2(c)(21). (*Special Hiring Committee*)

XI. Old Business

1. Arrow Leaf: Discussion and action regarding tax dollars to Arrow Leaf — *Motion to Approve*
2. Revision of By-Laws: Discussion and action regarding updates to Board bylaws — *Motion to Approve*

XII. Training Reminder

Completion and submission of certificates for required OMA and
Wipfli training

XIII. Adjournment

Board Member Reminders:

The Board is seeking additional members to meet county representation: two (2) from Alexander County, one (1) from Hardin County, two (2) from Pope County, and one (1) from Union County. Members are encouraged to share information or refer interested individuals.

Next tentative meeting date: Thursday, March 26, 2026.