



Southern Seven Health Department
Board of Health Meeting/General Committee
Rescheduled from 3/26/26

37 Rustic Campus Drive
Ullin, IL 62992-2226
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37 Rustic Campus Drive, Ullin, IL.
Building B/Clinic Classroom
Thursday 4/2/2026
6:30 P.M.

Meeting Access:

Members may attend this meeting remotely via Zoom *only* if a quorum of the Board is physically present at the meeting location and remote attendance is approved by Board vote.

Zoom Meeting ID: 818 9183 8840
Passcode: 786232

Meeting Agenda:

- I. Call to Order - Open Meetings Compliance**
- II. Roll Call for Attendance/Quorum Check**
- III. Virtual Attendance – Motion to Approve**
- IV. Review and Approval of Minutes**
 - Meeting Minutes: February 5, 2026
- V. Public Comment:** An opportunity for public comment will be provided to all those people who are physically present and wish to do so, subject to time parameters will apply.
- VI. Guests:** David Prasanphanich, CPA, Beussink, Hey, Roe & Stroder, LLC; Sherrie Crab, Chief Executive Officer; Nora Bullock, Chief Financial Officer; Arrowleaf
- VII. Action Items**
 1. FY26 Budget Amendment
 2. Public Health Financials
 3. Head Start Financials
 4. Head Start In-Kind Report
 5. Credit Card Report

6. Personnel Action Report
7. Crossover Member Report
8. Transportation Waiver
9. Head Start COLA
10. Enrollment & Attendance
11. Auditor Selection for FY26

VIII. Reports

- **Environmental Health Director: Miranda Adams**
Reports & Updates
- **Health Education Director: Natalie Sawyer**
Reports & Updates
- **Director of Nursing: Teresa Wilburn**
Reports & Updates
- **IT Director: Joseph Oliver**
Reports & Updates
- **Human Resources Director: Rebecca Reed**
Reports & Updates
- **Early Childhood Director: Dona Middleton**
 - Information Memorandums and Program Instructions
 - Significant Incidents
 - Updates
- **Fiscal Officer: Sarah Goddard**
Reports & Updates
- **Executive Director: Jennifer Parks**
Reports & Updates

IX. Contracts & Leases

- Discussion and possible action regarding a contract with The Stress & Trauma Center
- Dongola Early Learning Center

X. Closed Session

- Pursuant to 5 ILCS 120/2(c)(1) - Discussion of the appointment and employment of a specific employee
- Pursuant to 5 ILCS 120/2(c)(21) - review and approval of closed session minutes. (December 4th, 2025 & February 5th, 2026)

XI. Reconvene Business Session

- Action regarding Head Start Director recommendation for hire
- Action regarding confidentiality or release of closed session minutes.

XII. New Business

- Discussion and possible action regarding updating authorized employees on agency bank accounts
- Discussion and possible action regarding potential credit card cash-back program options for agency purchases
- Discussion and possible action regarding withdrawing of matured certificates of deposits and redepositing of funds
- Discussion and possible action regarding approval for Rebecca Reed and Jennifer Parks to attend Wipfli training, with costs exceeding the \$3,500 approval threshold

XIII. Old Business

- Discussion and possible action regarding tax dollars to Arrowleaf

- Discussion and possible action regarding updates to Board bylaws
- Discussion and possible action regarding vehicle allowance for Executive Director

XIV. Adjournment

Board Member Reminders:

The Board is seeking additional members to meet county representation: two (2) from Alexander County, one (1) from Hardin County, two (2) from Pope County, and one (1) from Union County. Members are encouraged to share information or refer interested individuals.

Annual Statements of Economic Interests (SEI) for all Board Members are due May 1st.

Next tentative meeting date: Thursday, May 28th, 2026.