

BOARD OF HEALTH – MEETING MINUTES – 04/02/2026

Meeting held in-person at the Southern Seven Health Department Clinic Classroom and remotely over Zoom.

COUNTY	NAME	ATTENDED
Alexander	Sarah Basler	--
	Jim Smith	P
	Sherry Pecord	--
	Mike Mathis	--
Hardin	Darrick Armstrong	--
	Dr. Loni Jo Banks	--
	Jordan Austin	--
Johnson	Jason Taylor	--
	Emily Taylor	--
	Chrissy Hayden	ZOOM
	Ryan Rademaker	P
Massac	Dr. Terry Heisner	--
	Jayson Farmer	ZOOM
	Sharon Burris	P
	Brian Horn	ZOOM
Pope	Tommy Hobbs	P
	Rita McKinley	P
	Lindzey Barger	--
Pulaski	Jill Bosecker	--
	Mike Sharp	--
	Debbie Brown	P
	Rob Reichert	--
Union	Harry Brockus	P
	Brandon Bierstedt	--
	Debby McKibben	P

Staff Present: *Jennifer Parks*, Executive Director; *Sarah Goddard*, Fiscal Officer; *Rebecca Reed*, Human Resources Director

Minutes recorded and transcribed by Andrea Mayer, Executive Assistant.

I. Call to Order - Open Meetings Compliance

Vice President Sharon Burriss called the meeting to order at approximately 6:30 P.M. A quorum was declared present. All notices were posted in compliance with the Open Meetings Act.

II. Roll Call for Attendance/Quorum Check

Andrea Mayer took roll. A quorum was declared present.

III. Virtual Attendance

Debbie Brown made a motion to approve virtual attendance of Board members. Jim Smith seconded. All in favor. Motion carried.

IV. Review and Approval of Minutes

Jim Smith made a motion to approve the meeting minutes of February 05, 2026. Debbie Brown seconded. All in favor. Motion carried.

V. Public Comment

None.

VI. Guests: David Prasanphanich (Not in attendance) Nora Bullock (Not in attendance)

Sherri Crab discussed the hardship Arrowleaf has experienced due to not receiving tax levy funds from Southern Seven. She explained that discussions regarding the matter originally began with Rhonda Andrews Ray; however, following her passing, the conversations were postponed until a new Executive Director was in place. Sherrie stated that, to her understanding, the arrangement

had been established by the counties many years ago and that the funds were intended to support mental health services within the counties served by Southern Seven.

VII. Action Items

- Debbie Brown made a motion to approve the *FY26 Budget Amendment*, presented by Sarah Goddard. Debby McKibben seconded. All in favor. Motion carried.
- Harry Brockus made a motion to approve the *Public Health Financials*, presented by Sarah Goddard. Jayson Farmer seconded. All in favor. Motion carried.
- Ryan Rademaker made a motion to approve the *Head Start Financials*, presented by Sarah Goddard. Rita McKinley seconded. All in favor. Motion carried.
- Jim Smith made a motion to approve the *Head Start In-Kind Report*, presented by Sarah Goddard. Tommy Hobbs seconded. All in favor. Motion carried.
- Debbie Brown made a motion to approve the *Credit Card Report* presented by Sarah Goddard. Jim Smith seconded. All in favor. Motion carried.
- Rita McKinley made a motion to approve the *Personnel Action Report*, presented by Rebecca Reed. Tommy Hobbs seconded. All in favor. Motion carried.
- Sharon Burriss presented the report in her role as the crossover member for Policy Council. Harry Brockus made a motion to approve the *Crossover Member Report*. Ryan Rademaker seconded the motion. All in favor. Motion carried.
- Jim Smith made a motion to approve the *Transportation Waiver*, presented by Sarah Goddard. Ryan Rademaker seconded. All in favor. Motion carried.

- Rita McKinley made a motion to approve the *Head Start COLA*, of 1% presented by Jennifer Parks. Debby McKibben seconded. All in favor. Motion carried.
- Jim Smith made a motion to approve the *Enrollment/ Recruitment Report*, presented by Jennifer Parks. Rita McKinley seconded. All in favor. Motion carried.
- Harry Brockus made a motion directing Sarah Goddard to obtain three bids for the *FY26 Auditor Selection* prior to approval. Jim Smith seconded the motion. All in favor. Motion carried.

VIII. Reports

There were no questions or comments regarding the Director Reports included in the Board packet. Jennifer Parks and Sarah Goddard discussed the implementation of Patagonia Health. Andrea Mayer showed the Head Start slideshow created by Dona Middleton. Sarah Goddard discussed tax levies paid by counties to Southern Seven Health Department.

IX. Contracts & Leases

Jennifer Parks discussed a new contract with the Stress & Trauma Center, a mowing contract with Tru-Cut Lawncare, and the closing of Head Start at Dongola.

X. Closed Session

Debby McKibben made a motion to enter closed session pursuant to 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(21). Debbie Brown seconded. Roll call vote taken. All in favor. *Minutes transcribed separately.*

XI. Reconvene Business Session

Harry Brockus made a motion to release the closed session minutes from the General Committee meeting held February 5, 2026, and the Special Hiring Committee meeting held December 4, 2025. Jim Smith seconded. All in favor. Motion carried.

XII. New Business

- Sarah Goddard discussed needing to take former employees off of bank accounts, and add current employees to existing accounts. Harry Brockus made a motion to approve Resolutions 2026-03-001, 2026-03-002, 2026-03-003, and 2026-03-004. Tommy Hobbs seconded. All in favor. Motion carried.
- Jim Smith made a motion to allow Sarah Goddard to convert company credit cards into cards that will give the company cash back options. Debbie Brown seconded. All in favor. Motion carried.
- Harry Brockus made a motion for Sarah Goddard to withdraw expired CDs and reinvest them into new certificates to earn interest. Jim Smith seconded. All in favor. Motion carried.
- Harry Brockus made a motion to approve Jennifer Parks and Rebecca Reed attending Wipfli training. Rita McKinley seconded. All in favor. Motion carried.

XIII. Old Business

- Bylaws revision tabled until May.
- Harry Brockus made a motion to approve the vehicle allowance for the Executive Director Jennifer Parks. Debby McKibben seconded. All in favor. Motion carried.

XIV. Adjournment

Jim Smith made a motion to adjourn the meeting. Sharon Burris seconded the motion. Motion Carried. Meeting adjourned at approximately 9:28 P.M.

Andrea Mayer, Recorder

Debby McKibben, Secretary