

S7HD – Board of Health
SPECIAL EXECUTIVE COMMITTEE **CLOSED MEETING MINUTES**

released 7/23/26

Pulaski Clinic Classroom in Ullin

July 17th, 2025

2:00 P.M.

Committee Members Present: Terry Heisner, President (via phone)
Sharon Burris, Vice President
Debbie Brown, Treasurer
Mike Sharp

Committee Members Absent: *Debby McKibben, Secretary*

S7HD Management Staff: Jennifer Parks, Early Childhood Administrator
Natalie Sawyer, Health Education Director

Minutes recorded by Jennifer Parks.

I. Closed Session: Personnel Matters

The Board entered closed session pursuant to **5 ILCS 120/2(c)(1)** of the Illinois Open Meetings Act. The Board discussed personnel matters related to interim leadership following the vacancy of the Executive Director position.

Discussion included the proposed joint service of Jennifer Parks and Natalie Sawyer as Interim Executive Directors, succession planning considerations, the posting of the position for a permanent Executive Director, and State approval requirements related to interim appointments. Mike Sharp made a motion to adjourn closed session and return to open session. Debbie Brown seconded the motion. Motion carried.

Andrea Mayer, Program Associate

Sharon Burris, Vice President